

Oggetto: Erasmus+ staff training with Atlantic Language Galway

Mittente: John DALY | Atlantic Galway <john.daly@atlantic.ac>

Data: 07/03/2022, 11:30

A: Lucia Di Cecca - International <international@conservatorio-frosinone.it>

Dear Lucia,

Thank you very much for your email. It's great to hear from you again and we're delighted to hear that staff from your Conservatories will have a chance to visit our school in person.

I'm happy to confirm that we have places available on our **English for Professional Communication** courses in April and throughout the summer. The dates of all our courses can be found in our [Erasmus Courses Calendar 2022](#) and of course staff are welcome to choose whichever course would suit them best. If anyone would like more information about specific courses, I'd be happy to advise. It may be useful to note that **English for the Educational Workplace** and **English for Professional Communication** cover very similar topics, but at different levels. **EEW** is designed for an A2/B1 level while **EPC** requires a B2/C1 level.

In recognition for your continued support for our school we would like to offer your staff a 10% discount on the tuition fee of €445 – so that would be €400.50 per course for each staff member who books from now until August.

In order to reserve course places, the next step in the process is for each participant to complete and submit our [Erasmus Registration Form](#). Once we have the participant details our Registrations Team will send back a Confirmation of Booking and a proforma invoice; and payment is usually due 28 days before the start date of the course.

Now that your colleagues have the opportunity to travel to Galway, they may wish to consider using Atlantic Language accommodation. Students can book accommodation in one of our shared student apartment residences, all of which are located close to the city centre, within walking distance of the school. Host Family accommodation can be arranged on request and we are also happy to recommend local hotels and B&Bs. For more information on our accommodation options, please have a look at this link: [Atlantic Galway Accommodation](#); [accommodation prices](#) can be found in our [Erasmus Courses Calendar 2022](#) and participants can book their preferred option while reserving their course.

If you have any questions or if you need further information, please don't hesitate to let me know.

Kind regards,

On behalf of John

Deirdre,

Deirdre REDDINGTON DALY

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Atlantic Language Galway

From: Lucia Di Cecca - International <international@conservatorio-frosinone.it>

Sent: 06 March 2022 16:58

To: John DALY | Atlantic Galway <john.daly@atlantic.ac>

Cc: Kotaro TANAKA | Atlantic Language Galway <kotaro.tanaka@atlantic.ac>

Subject: Erasmus+ staff training

[EXTERNAL EMAIL]

Dear John,

I got in contact with you in 2021 in order to organise Erasmus + online STTs for some members of our partners (I'm the coordinator of an Erasmus + Consortium of Italian Conservatories of Music).

Our staff members were very satisfied and we would like to offer again the opportunity to attend your courses but this time in presence.

I think that we will be able to send about ten people (both teachers and administrative staff), probably more; English for Professional Communication could be the best option, but we will leave them free to choose the course they prefer.

I'm not sure we will be able to organize everything in time for your April course, any case our colleagues will be able to choose the period they prefer up to and including August; I think it will be better not to come to the same course, so to meet as many foreign colleagues as possible.

Can we count on a reduced fee considering that it is not the first time our staff take part in your courses and that in 2022 we will send many people?

Looking forward to receiving your reply

All the best

Lucia

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